Agenda and meeting minutes

- Antitrust Policy Notice
  - presented by Ralph Müller (Eclipse Foundation)
  - will also be shared together with these meeting minutes

- Name protocol writer
  - Matthias Eicher (TÜV SÜD)

- Current Members which have signed the Participation Agreement
  - Participant Member
    - DFKI
    - iMotion
    - Incenda
  - Driver Member
    - TÜV SÜD

- Persons participating the foundation meeting
  - Ralph Müller (Eclipse Foundation)
  - Christian Müller (DFKI)
  - Peter Kromer (Almotive)
  - Peter Kovac (Almotive)
  - Lucy Song (iMotion)
  - Florian Netter (Incenda)
  - Iris Merget (DFKI)

- Overview about the last changes of the Charta
  - Matthias Eicher (TÜV SÜD) presented the last changes in the Charta
    - “person-days” instead of “FTE” in the fee section
    - Additional Membership “Guest Members”

- Elicitation for one “Participat Member” to be part of the steering committee (according Charta “Steering Committee – Composition”)
  - Candidates: Incenda, iMotion
  - Elicitation:
    - iMotion: 2 Votes
    - Incenda: 1 Vote
  - Result: iMotion becomes steering committee member for one year

- Elicitation for the chairman of the steering committee (SC)
  - Result: the SC (iMotion and TÜV SÜD) voted for Matthias Eicher (TÜV SÜD) as chairman of the steering committee for one year

  - Steering Committee is fully composed:
    - Matthias Eicher (TÜV SÜD) as SC Chair
    - Lucy Song (iMotion) as SC Member

- Clarify the usage of the current logo – do we need new/another one?
  - SC will decide about the logo separately from the foundation meeting
• Define SC schedule (F2F & Online Meetings)
  o F2F meetings – twice a year
    ▪ (Idea: SC F2F meeting can be organized together with openGENESIS WG “all member” F2F meetings)
  o online meetings – once a month
    ▪ next target date 19.08. – 09:00-10:00 MESZ
  o for each SC meeting a protocol needs to be written and should be distributed via the openGENESIS mailing list

• Define processes for GSLP’s
  o a template to uniformly describe proposals for spotlight projects (GSLP) should be provided
    ▪ “Eclipse Foundation Project Proposal Template” shall be considered for the definition of the GSLP proposal template
    ▪ GSLP proposals should show a “road-map” including milestones and the planned reporting to the SC
    ▪ GSLP need to define a “Project Lead”
  o the approval process for spotlight projects shall be defined
    ▪ first collection of the necessary approval steps:
      • GSLP proposals (corresponding to the GSLP proposal template) need to be sent to the steering committee (SC)
      • IF requested, the SC will give feedback to the GSLP proposal
      • To be considered for approval, GSLP proposals need to be provided to the SC at least two weeks before next SC meeting
      • SC will decide about the GSLP proposal with the next meeting
      • after SC approval GSLP proposal will be sent to the Eclipse Foundation community review
      • after Eclipse Foundation community review, the GSLP proposal is officially approved and can start
    ▪ the GSLP approval process will be described more detailed by the SC and distributed via the openGENESIS mailing list and wiki-page

NOTE: the decisions about the following agenda items had to be postponed to the next SC meeting, since one SC member was offline from this moment

• Approvals of new Guest Members
  o University of Luxembourg

• Approvals of Spotlight Projects
  o Quality Assurance of a Data Annotation Process (TÜV SÜD & Incenda)
    ▪ GSLP proposal should be provided to the SC in the form of the “new” template
  o Robustness and reliability aspects of Deep Neural Networks (Almotive)
    ▪ SC chair will share the currently available information about the proposed project to the participants of this foundation meeting
    ▪ informal feedback about the project is requested from all participants of this foundation meeting
- As soon as Almotive is ready to start with the project, they will provide a GSLP proposal in the form of the “new” template
  - openDS (DFKI)
    - openDS is an open source driving simulation for research - Close to “SUMO”
    - It should be integrated into openGENESIS as a GSLP
    - DFKI will provide the information about the project in the “new” GSLP template
- AOB (any other business)
  - No other topics