Papyrus Industry Consortium
Minutes 2016-01-19

Present at the meeting were the following:

Present?	Name	Organization
		Adocus
x	Stephan T	Airbus Helicopters
		All4Tec
x	Stephane D	Atos
		AVL
x	Sebastien G	CEA
x	Gert J	Combitech
		Conformiq
		Develop Group
	Gael B	Eclipse Foundation
x	Maximilian K	EclipseSource
x	Francis B (chair), Reibert A	Ericsson
		Esterel / Ansys
	Johan VN	FlandersMake
		Fraunhofer
		FZI
		Protos
x	Cort S	OneFact
x	Stefan L	SAAB
		Tieto
		Volvo Cars
		Volvo Trucks
x	Charles R	Zeligsoft

Particulars of the meeting

Time   2016-01-19 at 16:00-17:00 CET
Place   Teleconference

Particulars of the next meeting

Time   2016-01-26 at 16:00-17:00 CET
Place   Teleconference

Agenda

1.   Main Topics to be discussed

This meeting is mainly focused on reviewing the first version of 2016 objectives and plan
- Resolution to modify the charter to all any Lead (User or Supplier) member to chair the Architecture Committee
- Presentation of draft objectives, plan, and budget for 2016 for internal discussion and approval

2.   Approval of Mom from Previous Meeting

- No MoM approval in this meeting

3.   Actions from Previous Meetings

Captured	Action	Responsible	Due	Comment/Status
2015-10-07	Francis to post the link to the work done by Jon Whittle on the use of MDE in the industry	Francis B	2016-10-	Jon W sent me paper references, but no web link yet
2015-12-02	Polarsys (Gaël B) will take the lead on organizing the Papyrus IC logo process	Gaël B	2015-12-11	The logo selection process and committee will be discussed and formalized during the Steering Committee meeting next week. **Will be the responsible of the Product Management committee. Process to start in the next week.** **The complete process to get a new logo shouldn't take more than 2 weeks.**
2015-11-18	Create a public mailing for the Papyrus IC	Gaël B	2016-12-15	Not done yet, but will be done in the next days. The current papyrus-sig@polarsys.org mailing list will be replaced by a new public Papyrus IC mailing list and a new Papyrus IC Steering Committee mailing list.
2015-11-18	Send the charter proposed modifications to Mike M	Francis B	2016-01-15	Still not done. Waiting for the official update of the Polarsys charter to make sure that everything is coherent.
2016-01-13	Send the slide template for planned contributions for 2016H1 to the different members	Francis B	2016-01-13	
2016-01-13	Francis to provide a more accurate cost estimate for European trip in	Francis B	2016-01-26	

	January/March			
2016-01-13	Francis to start the voting process for Participant Representatives on the different committees	Francis B	2016-01-12	
2016-01-13	Francis to schedule Steering Committee meeting on Jan 26th for formal approval of committees and plans prior to the general Papyrus IC meeting of Jan 27th	Francis B	2016-01-12	**Done**
2016-01-13	Francis to schedule Steering/Product Management committee meeting on Tuesday Jan 19th to review first version of 2016 objectives/plan	Francis B	2016-01-	**Done**

4. Overall Project Update

Update from Francis Bordeleau

- Status on 1H2016 Contributions

    o Still waiting for slides to be uploaded on the Google Drive

Update from Others
- Nothing to report

5. Presentation of draft objectives, plan, and budget for 2016 for internal discussion and approval
- Objective is to have the overall plan approved at the general meeting at the end of January
- Charles Rivet presented the draft plan
- Francis B presented proposal for Papyrus IC business development trip in Europe from February 17th to March 5th --
    o Purpose of the trip
        ▪ Francis B (as interim Steering Committee Chair) to travel to Europe (see proposed travel plan below) to promote the Papyrus IC and visit potential new Papyrus IC members
    o Proposed travel plan – dates to be confirmed
        ▪ Feb 18-21: MODELSWARD in Rome (Italy)
            • Invited as Panelist on Industrial Panel "On the Adoption of Model-Based Methods in Industry"
            • Polarsys/Papyrus IC booth at the conference
        ▪ Feb 22-23: Visit to AVL in Graz (Austria)
            • Invited presentation at AVL
            • Meeting with Michael Paulweber, Head of the Research and Development department,

- Feb 24-March 2: Meetings with targeted companies in Sweden, including Atlas Copco, Husqvarna, Volvo Cars, Volvo Trucks, Volvo Equipment
- March 3-4: Visit to Flanders Make in Leuven (Belgium)
  - Presentation at Flanders Make – event on model-based engineering
  - Meetings with different companies in the Brussels area, including Plastic Omnium and SpaceBel
- o Required budget: between $6,000 and $7,000 USD – more precise budget estimate will be provided before January 26th for final approval at the Steering Committee
- o The set objective is recruit six new (paying) members in 2016, which will result in new revenue of over $20,000 USD from new membership
- o This trip was approved at the Steering Committee teleconference of January 13th

6. Decisions

Modify the charter to allow a representative from both User Lead or Supplier Lead member to be chair of the Architecture committee -- currently, the chair of all committees must be a representative from a User Lead member.

- Proposed resolution: Make the following modification in "Architecture Committee/Composition" section of the charter
  - o Current version
    - Chairman: elected representative from the User Lead member companies
  - o Proposed modification
    - Chairman: elected representative from the Lead (User or Supplier) member companies
  - o Presented by: Stephan T
  - o Vote result: Unanimously accepted

7. Action Points

Captured	Action	Responsible	Due	Comment/Status
2016-01- 19				
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