



Papyrus IC – Steering Committee Minutes 2016-01-26

Present at the meeting were the following:

Present?	Name	Organization
x	Stephan T	Airbus Helicopters
x	Sebastien G	CEA
x	Maximilian K	EclipseSource
x	Francis B (chair)	Ericsson
x	Johan VN	FlandersMake
x	Cortland S	OneFact
	Stefan L	SAAB
x	Charles R	Zeligsoft

Particulars of the meeting

Time 2016-01-26 at 16:00-17:00 CET
Place Teleconference

Particulars of the next meeting

Time 2016-02-17 at 16:00-17:00 CET
Place Teleconference

Agenda

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1. Main Topics to be discussed

- Update on European trip for the promotion of the Papyrus IC
- Approval of the composition of the different committees
- Approval of the resolutions previously adopted by the interim Steering Committee
- Review and approval of 2016 objectives, plan, and budget
- Approval of 1H2016 member contributions

2. Approval of Mom from Previous Meeting

- MoM's from meeting of January 13th, 2016: Approved

3. Actions from Previous Meetings

Captured	Action	Responsible	Due	Comment/Status
2015-12-02	Polarsys (Gaël B) will take the lead on organizing the Papyrus IC logo process	Gaël B	2015-12-11	The logo selection process and committee will be discussed and formalized during the Steering Committee meeting next week. Will be the responsible of the Product Management committee. Process to start in the next week. The complete process to get a new logo shouldn't take more than 2 weeks.
2015-11-18	Create a public mailing for the Papyrus IC	Gaël B	2016-12-15	Not done yet, but will be done in the next days. The current papyrus-sig@polarsys.org mailing list will be replaced by a new public Papyrus IC mailing list and a new Papyrus IC Steering Committee mailing list.
2015-11-18	Send the charter proposed modifications to Mike M	Francis B	2016-01-15	Set of modifications to be presented at the Steering Committee in February
2016-01-13	Send the slide template for planned contributions for 2016H1 to the	Francis B	2016-01-13	Done. Thanks to Charles Rivet.

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	different members			
2016-01-13	Francis to provide a more accurate cost estimate for European trip in January/March	Francis B	2016-01-26	
2016-01-13	Francis to start the voting process for Participant Representatives on the different committees	Francis B	2016-01-12	No vote required for composition of the different committees because we only have candidates from Flanders Make for the elected representative of the Participant members. Still need to proceed for the election of the election of the Architecture Committee.

4. Overall Project Update

Update from Francis Bordeleau

- Interest from TM Forum

Update from Others

- Nothing to report

5. Update on travel budget

- Travel plan
 - o MODELSWARD Conference, Rome (Italy) – Feb 19-21
 - Invited Panelist on the Industry Panel on "On the Adoption of Model-Based Methods in Industry"
 - Papyrus IC/Polarsys booth at the Conference
 - o AVL, Graz (Austria) – Feb 22-23
 - Invited speaker for the AVL TechTrend Talks
 - Meeting with Michael Paulweber, Head of the Research and Development department
 - Other meetings to be confirmed
 - o Meetings with companies in Sweden – Feb 24-March 2
 - Volvo Trucks
 - Others to be confirmed: Volvo Cars, Volvo Group (Volvo Construction Equipment, Volvo IT), Husqvarna, Atlas Copco
 - Meeting at Chalmers University (Gothenburg)
 - o Meetings in Brussels – March 3-4
 - Invitation to speak at MBSE4Mechatronics workshop organized by Flanders Make
 - Meetings to be confirmed: Plastic Omnium, SpaceBel, and Grammer EIA Electronics
- Current budget estimate: \$7,000 USD

6. Composition of the different committees

Steering Committee

- Chairman
 - o Ericsson (User Lead): Francis Bordeleau
- Members
 - o Airbus Helicopters (User Lead): Stephan Thesing
 - o CEA List (Supplier Lead): Sebastien Gerard
 - o EclipseSource (Supplier Lead): Maximilian Koegel
 - o OneFact (Supplier Lead): Cortland Starrett
 - o Saab (User Lead): Stefan Landemoo
 - o Zeligsoft (Supplier Lead): Charles Rivet
 - o Flanders Make (Elected from Participants): Johan Van Noten
 - o One open seat for Participant members

Product Management Committee

- Chairman
 - o Airbus Helicopters (User Lead): Stephan Thesing
- Members
 - o CEA List (Supplier Lead): Sebastien Gerard
 - o EclipseSource (Supplier Lead): Maximilian Koegel
 - o Ericsson (User Lead): Francis Bordeleau
 - o OneFact (Supplier Lead): John Wolfe
 - o Saab (User Lead): Gert Johansson
 - o Zeligsoft (Supplier Lead): Charles Rivet
 - o Flanders Make (Elected from Participants): Johan Van Noten
 - o One open seat for Participant members

Architecture Committee

- Chairman
 - o TBD: Representative from Supplier Lead members
 - o For 2016, User Lead members (Airbus Helicopters, Ericsson, Saab) have jointly agreed that the position of Chairman should be filled by a Supplier Lead member
 - o The committee Chairman will be voted during the first 2016 Architecture Committee teleconference (to be scheduled at the beginning of February)
- Members
 - o Airbus Helicopters (User Lead): Johann Krautlager
 - o CEA List (Supplier Lead): Remi Schnekenburger
 - o EclipseSource (Supplier Lead): Philip Langer
 - o Ericsson (User Lead): Reibert Arbring
 - o OneFact (Supplier Lead): Keith Brown
 - o Saab (User Lead): Per Jonsson
 - o Zeligsoft (Supplier Lead): Simon Redding

Research/Academia Committee

- As agreed, the Research/Academia Committee will be established before the end of March
- Chairman
 - o TBD: Representative from User Lead members
- Members

- Airbus Helicopters (User Lead): TBD
- CEA List (Supplier Lead): TBD
- EclipseSource (Supplier Lead): TBD
- Ericsson (User Lead): TBD
- OneFact (Supplier Lead): TBD
- Saab (User Lead): TBD
- Zeligsoft (Supplier Lead): TBD
- Elected from Participant members: TBD
- Elected from Research/Academia members: TBD

7. Presentation of 2016 objectives, plan, and budget

- Charles R presented the plan
 - The 2016 plan can be found on the [Product Management Plan 2016](#) Google Drive

8. Resolutions

- Proposed resolution: Approve the composition of the different committees as described in Section 6
 - Presented by: Cort S
 - Discussion:
 - Vote result: Unanimously approved
- Proposed resolution: Approve that since only one candidate has been submitted (Johan Van Noten from Flanders Make) for the open positions of Participant representatives on both the Steering committee and the Product Management committee, the second position on both committees will remain open until we have candidates to fill the positions. This situation will be evaluated at the end of each quarter.
 - Presented by: Charles R
 - Discussion:
 - Vote result: Unanimously approved
- Proposed resolution: Approve all of the resolutions previously approved by the Interim Steering Committee.
 - It includes
 - Resolution to approve the process for the establishment of the different committees – Presented and unanimously approved at the meeting of January 13th, 2016
 - Resolution to approve Francis B (as interim Steering Committee Chair) to travel to Europe to promote the Papyrus IC and visit potential new Papyrus IC members with a limit of a maximum budget of \$8,000 USD – Presented and unanimously approved at the meeting of January 13th, 2016
 - Resolution to modify the Papyrus IC charter to allow for a representative from Supplier Lead member to be the Chairman of the Architecture Committee – Presented and unanimously approved at the meeting of January 19th, 2016
 - And any other resolution previously as stated in the meeting minutes (MoM)
 - Presented by: Stephan T
 - Vote result: Unanimously approved

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- Proposed resolution: Approve the 2016 plan and budget as presented and outlined in Section 7
 - o Presented by: Sebastien G
 - o Discussion:
 - o Vote result: Unanimously approved
- Proposed resolution: Approve the 1H2016 member contributions as presented during the Papyrus IC member meeting of January 20th and discussed during the Steering Committee meeting of January 22nd
 - o Presented by: Johan VN
 - o Discussion:
 - o Vote result: Unanimously approved

9. Action Points

Captured	Action	Responsible	Due	Comment/Status
2016-01-26				
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