

# Course Registration Form



Use this registration form if you are paying by purchase order, check, or credit card.  
Please submit a separate form for each student and fax completed form to (650) 645-3701.

<u>Regional classes</u>	<u>Location</u>	<u>Date</u>	<u>Amount</u>
<b>Course:</b> Working with Birt Report Designer <b>Fees:</b> \$3000 per student (4 days)	_____	_____	_____
<b>Course:</b> Using the BIRT Integration APIs <b>Fees:</b> \$1500 per student (2 day)	_____	_____	_____
<b>Course:</b> Beyond Open Source: Using Actuate BIRT <b>Fees:</b> \$1500 per student (2 day)	_____	_____	_____
<b>Course:</b> Developing a Customized BIRT Studio Environment <b>Fees:</b> \$1500 per student (2 days)	_____	_____	_____
<b>Course:</b> Actuate JavaScript API Workshop <b>Fees:</b> \$750 per student (1 day)	_____	_____	_____
<b>Course:</b> Managing the Actuate iServer System <b>Fees:</b> \$2,250 per student (3 days)	_____	_____	_____

<u>Distance Learning classes</u>	<u>Date</u>	<u>Amount</u>
<b>Course:</b> Working with Birt Report Designer <b>Fees:</b> \$2,500 per student (4 days)	_____	_____
<b>Course:</b> Using the BIRT Integration APIs <b>Fees:</b> \$1,250 per student (2 days)	_____	_____
<b>Course:</b> Beyond Open Source: Using Actuate BIRT <b>Fees:</b> \$1250 per student (2 day)	_____	_____
<b>Course:</b> Developing a Customized BIRT Studio Environment <b>Fees:</b> \$1,875 per student (1 day)	_____	_____
<b>Course:</b> Actuate JavaScript API Workshop <b>Fees:</b> \$625 per student (1 day)	_____	_____
<b>Course:</b> Managing the Actuate iServer System <b>Fees:</b> \$1,875 per student (3 days)	_____	_____

**Total Course Fees** \$ \_\_\_\_\_

**Discount code:** \_\_\_\_\_

**Discount amt:** \_\_\_\_\_

**Net course fees:** \$ \_\_\_\_\_

# Payment Information: **Purchase Order, Credit Card or Check**

(Please print clearly)

## **Purchase Orders**

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**If using a Purchase Order, it is due in advance of the class. The purchase order must accompany this registration form. Fax the completed form and the PO to 650-645-3701**

P.O. number: \_\_\_\_\_

## **Credit Cards**

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Please enter the card information below. Fax the completed form to 650-645-3701.

Total Fees: \$ \_\_\_\_\_ Approved by: (print) \_\_\_\_\_

Approval Date: \_\_\_\_\_ Approval Signature: \_\_\_\_\_

Phone: \_\_\_\_\_ Approver title: \_\_\_\_\_

Credit Card:  Visa  MasterCard  AMEX

CVC# on card (3 digit code on back of card for Visa/MC, 4 digits on front of card for AMEX) \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Expiration Date: \_\_\_\_ / \_\_\_\_ (month/year)

Card Holder Name: \_\_\_\_\_

Card Holder Signature: \_\_\_\_\_

## **Checks**

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Company checks must be made payable to Actuate Corporation and received one week before class start date.

Mail check along with your registration form to:

Actuate Corporation  
Attn: Actuate University  
2207 Bridgepointe Parkway  
Suite 500  
San Mateo, CA 94404. Phone: 650-645-3835.

Check Number: \_\_\_\_\_

Check date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## **Cancellation Policy:**

Student cancellations must be received 10 business days before the start of the course. A training credit will be issued for any student cancellation.

Actuate reserves the right to cancel a course 10 business days before the start of the course. If a course is cancelled by Actuate, a training credit or refund will be issued.

Course schedule and fees are subject to change without notice.

If registering with credit card or purchase order, you can fax this form with any related documents to: (650) 645-3701

or

Express mail the completed form to:     **Actuate University**  
  **2207 Bridgepointe Parkway**  
  **Suite 500**  
  **San Mateo, CA 94404**  
  **Attn: Ken Fisher**

**Student Information:** (Please print clearly)

**Student Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_                           **State:** \_\_\_\_\_           **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_                           **E-Mail:** \_\_\_\_\_